



Universal Tools, Designated Supports, and Accommodations for the California Assessment of Student Performance and Progress for 2013–14

Matrix One:

Purpose and Use: This document displays the universal tools, designated supports, and accommodations (embedded and non-embedded) allowed as part of the California Assessment of Student Performance and Progress (CAASPP) for 2013–14. This document should be used in conjunction with the *Smarter Balanced Assessment Consortium: Usability, Accessibility, and Accommodations Guidelines*, available at <http://www.cde.ca.gov/ta/tg/sa/access.asp>, and the *California Code of Regulations*, Title 5, sections 850 to 868 available at <http://www.cde.ca.gov/re/lr/rr/caaspp.asp>, in the determination of supports for individual pupils. The appropriate use of embedded and non-embedded universal tools, designated supports, and/or accommodations on CAASPP tests are restricted to only those identified in this document. Accessibility Supports (an explanation of which can be found in Part 3, beginning on page nine) contains a listing of identified Accessibility Supports and information about requesting the use of the identified and unidentified Accessibility Supports.

Part 1: Embedded Supports

Embedded supports are digitally-delivered features or settings available as part of the technology platform for the computer-administered CAASPP tests. These supports do not change or alter the construct being measured.

Universal Tool (U) Designated Support (D) Accommodation (A)	English-Language Arts			Mathematics
	Reading	Writing	Listening	
American Sign Language	–	–	A	A
Breaks	U	U	U	U
Braille	A	A	A	A
Calculator	–	–	–	U (for specific items)
Closed Captioning	–	–	A	–
Color Contrast	D	D	D	D
Digital Notepad	U	U	U	U
English Dictionary	–	U (for ELA- performance task- long essay[s], not short paragraph responses)	–	–

Universal Tool (U) Designated Support (D) Accommodation (A)	English-Language Arts			Mathematics
	Reading	Writing	Listening	
English Glossary	U	U	U	U
Expandable Passages	U	U	U	U
Global Notes	–	U (for ELA- performance task- long essay[s], not short paragraph responses)	–	–
Highlighter	U	U	U	U
Keyboard Navigation	U	U	U	U
Mark for Review	U	U	U	U
Masking	D	D	D	D
Math Tools (i.e., embedded ruler, embedded protractor)	–	–	–	U (for specific items)
Spell Check	–	U (for specific items)	–	–
Strikethrough	U	U	U	U
Text-to-Speech	D (for items, not passages) A (for ELA reading passages, grades 6-8 and 11)	D	D	D
Translated Test Directions	–	–	–	D
Translations (Glossary)	–	–	–	D
Translations (Stacked)	–	–	–	D
Turn off Any Universal Tool	D	D	D	D
Writing Tools (i.e., bold, italic, bullets, undo/redo)	–	U (for specific items)	–	–
Zoom (in/out)	U	U	U	U

Part 2: Non-Embedded Supports

Non-embedded supports are available, when provided by the local educational agency (LEA), for either computer-administered or paper-pencil CAASPP tests. These supports are not part of the technology platform for the computer-administered CAASPP tests. These supports do not change or alter the construct being measured.

Universal Tool (U) Designated Support (D) Accommodation (A)	English-Language Arts			Mathematics	Science (CST and CMA)	Primary Language (STS for Reading/ Language Arts)
	Reading	Writing	Listening			
Administration of the test to the pupil at the most beneficial time of day	A	A	A	A	A	A
Abacus	—	—	—	A	A	—
Alternate Response Options (Includes adapted keyboards, large keyboards, StickyKeys, MouseKeys, FilterKeys, adapted mouse, touch screen, head wand, and switches.) (previously known as “Assistive device that does not interfere with the independent work of the student on the multiple choice and/or essay responses [writing portion of the test]”)	A	A	A	A	—	—
American Sign Language	D (for items, not passages)	A	A	A	A	A (for items, not passages)
	A (for ELA reading passages, grades 6-8 and 11)					
Bilingual Dictionary	—	D (for ELA-performance task-long essay[s], not short paragraph responses)	—	—	—	—

Universal Tool (U) Designated Support (D) Accommodation (A)	English-Language Arts			Mathematics	Science (CST and CMA)	Primary Language (STS for Reading/ Language Arts)
	Reading	Writing	Listening			
Breaks (previously known as “Extended Time” or “Test over more than one day for a test or test part to be administered in a single sitting” or “supervised breaks within a section of the test”)	U	U	U	U	U	U
Braille (paper-pencil tests)	A	A	A	A	A	A
Calculator	–	–	–	A (for specific items)	–	–
Color Contrast	D	D	D	D	–	–
Color Overlay (previously known as “Colored overlay, mask, or other means to maintain visual attention”)	D	D	D	D	U	U
English Dictionary	–	U (for ELA- performance task- long essay[s], not short paragraph responses)	–	–	–	–
Large-print versions of a paper- pencil test (as available)	A	A	A	A	A	A
Magnification (previously known as “Visual magnifying equipment”)	D	D	D	D	D	D
Math Tools (i.e., non-embedded ruler, non-embedded protractor)	–	–	–	U (for specific items)	–	–
Multiplication Table	–	–	–	A (beginning in grade 4)	–	–
Noise buffers (e.g., individual carrel or study enclosure or noise-cancelling headphones)	D	D	D	D	D	D
Print on Demand	A	A	A	A	–	–
Pupil marks in paper-pencil test booklet (other than responses including highlighting)	U	U	U	U	U	U

Universal Tool (U) Designated Support (D) Accommodation (A)	English-Language Arts			Mathematics	Science (CST and CMA)	Primary Language (STS for Reading/ Language Arts)
	Reading	Writing	Listening			
Read Aloud (previously known as “Test questions and answer options read aloud to pupil or used audio CD presentation – excluding passages”)	D (for items, not passages)	D	D	D	A	A
	A (for ELA reading passages, grades 6-8 and 11: visually impaired in grades 3-8 and 11 who do not yet have adequate braille skills)					
Scratch Paper	U	U	U	U	U	U
Scribe (previously known as “Essay responses dictated orally, in Manually Coded English, or in American Sign Language to a scribe, audio recorder, or speech-to-text converter” or “Student marks responses in test booklet and responses are transferred to a scorable answer document by an employee of the school, district, or nonpublic school” or “Student dictates multiple-choice question responses orally, or in Manually Coded English to a scribe, audio recorder, or speech-to-text converter for selected-response items”)	D	A	D	D	A	A
Separate Setting (previously known as “Test individual student separately, provided that a test examiner directly supervises the student” or “Test student in a small group setting” or “Test administered at home or in hospital by test examiner”)	D	D	D	D	A	A
Simplified or clarified test administration directions (does not apply to test questions)	U	U	U	U	U	U

Universal Tool (U) Designated Support (D) Accommodation (A)	English-Language Arts			Mathematics	Science (CST and CMA)	Primary Language (STS for Reading/ Language Arts)
	Reading	Writing	Listening			
Special lighting or acoustics, assistive devices (specific devices may require California Assessment of Student Performance and Progress (CAASPP) contractor certification), and/or special or adaptive furniture	D	D	D	D	D	D
Speech-to-Text (previously known as "Essay responses dictated orally, in Manually Coded English, or in American Sign Language to a scribe, audio recorder, or speech-to-text converter" or "Student dictates multiple-choice question responses orally, or in Manually Coded English to a scribe, audio recorder, or speech-to-text converter for selected-response items")	A	A	A	A	A	A
Thesaurus	–	U (for ELA- performance task- long essay[s], not short paragraph responses)	–	–	–	–
Translated Test Directions	–	–	–	D	D	D
Translations (Glossary) (previously known as "Access to translation glossaries/word lists (English-to-primary language). Glossaries/word lists shall not include definitions or formulas.)	–	–	–	D	D	D
The use of additional Accessibility Supports can be requested.	An LEA may submit a request in writing to the CDE, prior to the administration of a CAASPP test, for approval for the use of an accessibility support. The LEA CAASPP Coordinator or CAASPP Test Site Coordinator shall make the request ten business days prior to the pupil's first day of CAASPP testing.					

Part 3: Accessibility Supports

Accessibility supports are not universal tools, designated supports, or accommodations. Accessibility supports shall be available if specified in the eligible pupil's individualized education program (IEP) or Section 504 Plan. Accessibility supports may or may not have been previously identified. An LEA shall submit a request to the CDE prior to the use of any accessibility support(s).

Title 5 of the *California Code of Regulations* (CCR), Section 853.5(h) states that the use of "accessibility supports that change the construct being measured by a CAASPP test invalidate the test score and results in a score that cannot be compared with other CAASPP results. Scores for pupils' tests with accessibility supports that change the construct being measured by a CAASPP test will not be counted as participating in statewide testing (and impacts the accountability participation rate indicator) but pupils will receive an individual score report with their actual score" (raw score).

If an LEA wishes to request the use of an accessibility support either identified below, or one that is unidentified (not listed) within this document, the LEA shall complete and submit the California Assessment of Student Performance and Progress Accessibility Support Request Form.

Information about the purpose and use of the CAASPP Accessibility Support Request Form and the online submission is available at <http://californiatac.org/administration/forms/index.html>. The form must be submitted ten business days prior to the pupil's first day of testing. The California Department of Education will reply to the request within four business days. Approvals will be granted if the accessibility support does not compromise test integrity or security. For unidentified accessibility supports (those that are not listed below or specified in regulation) initial determination will be granted prior to the determination of whether the request changes or alters the construct being measured.

CCR Section 853.5(h) has identified following non-embedded accessibility supports for English language arts, mathematics, science, and primary language, use the CAASPP Accessibility Support Request Form to request the use of these identified accessibility supports listed below.

Identified Non-embedded Accessibility Supports that Change the Construct Being Measured:

	English-Language Arts			Mathematics	Science (CST and CMA)	Primary Language Test (STS for Reading/ Language Arts)
	Reading	Writing	Listening			
American Sign Language	X (for ELA passages, grades 3, 4, and 5)					X (for reading passages)
Bilingual Dictionary	X		X	X	X	X
Calculator				X (for non-specified items)	X	
English Dictionary	X		X	X	X	X
Math Tools (i.e., non-embedded ruler, non-embedded protractor)				X (for non-specified items)		
Multiplication Table				X (for grade 3)		
Read Aloud (previously known as "Test questions and answer options read aloud to student or used audio CD presentation – excluding passages")	X (for ELA passages, grades 3, 4, and 5)					
Thesaurus	X		X	X	X	X
Translated Test Directions	X	X	X	X		
Translations (Glossary) (previously known as "Access to translation glossaries/word lists (English- to-primary language). Glossaries/word lists shall not include definitions or formulas.)	X	X	X			

Where a **X** appears, it denotes an applicable item.